

## **CATALYST WORSHIP LEADER – JOB DESCRIPTION**

### **Summary of Position**

The Catalyst Worship Leader will lead the contemporary worship service of Central Baptist Church Fountain City (hereafter referred to as CBCFC) and work to make it a meaningful and participatory experience for all involved. The Worship Leader is responsible for on stage leadership, planning service elements in partnership with the Planning Team, coordinating Praise Team and AV Team volunteers, and working with the Ministry Team to unite worship services and experiences with the overall mission, ministry, and vision of our church.

**This is a part-time position with the expectation of 12-15 hours of work per week.**

### **Qualifications and Requirements**

- An Associate's or Bachelor's degree are preferred, though not required.
- At least 3 years of experience developing and leading worship teams in a contemporary setting.
- Vocal competency, instrumental excellency on guitar and/or piano, and confidence in worship leading.
- Capability to transpose and arrange music as needed.
- Proficiency in worship planning programs (such as Planning Center Online and ProPresenter).
- CBCFC is affiliated with the Cooperative Baptist Fellowship (CBF) and the Southern Baptist Convention (SBC); as such, we support both men and women in vocational and ordained ministry. The candidate should hold a personal theology that aligns with this position.

### **Characteristics**

The Catalyst Worship Leader will have:

- A deep and personal faith in Jesus Christ as Lord and Savior.
- A healthy personal practice of prayer, Bible study, and overall discipleship so as to model for others.
- Good organizational and leadership skills, and an ability to succeed in long range planning.
- Good communication skills with volunteers, and an ability to equip and empower them to lead well.
- Confident stage presence with which to invite the congregation to participate in worship.
- Experience leading rehearsals in a timely manner and correcting errors to develop vocalists/musicians.
- Understanding of how to create an authentic worship environment mindful of weekly biblical focus, on stage diversity, and congregational involvement.

### **Responsibilities**

#### **Work with Ministerial Leadership & Catalyst Planning Team to plan and coordinate Catalyst Worship**

- Attend and contribute to regular Catalyst Planning Team meetings.
- Make note of unique special elements to incorporate music and organize service accordingly.
- Accomplish all given tasks in a timely fashion as determined and made clear by the ministerial staff.
- Work with Associate Pastor of Music & Worship to plan elements of worship to be used in both services.
- Work with Associate Pastor of Music & Worship and music secretarial staff to assure proper screen lyrics and song details for weekly services.
- Perform other, reasonable duties as requested by the Ministry Team.
- The Catalyst Worship Leader will report to the Senior Pastor regularly for review and reflection.

### Select Relevant, Theme-Driven Music

- Pick songs to fit the sermon topic and series theme, biblical focus, and the desired emotional tone.
- Stay up to date with new worship offerings, local station rotation, and band member requests.
- Choose songs from our current music database, with an occasional mix of new songs.
- Occasionally update our music database in Planning Center to archive songs that are no longer played.
- Responsibility for managing and setting patches, loops, and tracks as necessary for song quality.

### Manage Praise Team Members

- Log scheduling and/or changes on Planning Center, planning for gender and vocal diversity as is possible.
- Schedule computer operators and audio engineer on Planning Center.
- Maintain regular and clear communication with members with regards to practice and scheduling.
- Lead efforts to foster Christ-centered community and discipleship amongst Praise Team members.
- Interview/audition new members as needed/desired.

### Schedule and Lead Practices

- Schedule team members and songs for each sermon series at least two weeks before the series begins.
- Add appropriate song charts and music files for individual practice at least two weeks before the service.
- Practice weekly with Praise Team, with the exception of severe extenuating circumstances.
- Be familiar with all parts of the songs to instruct and correct team members as needed.

### Sunday Worship Responsibilities

- Arrive on time to check stage setup and turn on front-of-house materials for run-through & service.
- Lead run-through and work to have it completed in a timely fashion.
- Work with audio engineer to ensure Sunday mixes are at the level of expected quality.
- Communicate with computer operator, audio engineer, and preacher to get worship elements in order.
- Be a vocal and spiritual leader from the stage to guide the planned flow and feel of the worship service.
- Assist with equipment cleanup and stage breakdown immediately after the worship service.

### Compensation

- **Compensation to be commensurate with education and experience, between \$16,000-\$23,000.**

Those interested in applying should email the following documents to [worshipleadersearch@cbfc.org](mailto:worshipleadersearch@cbfc.org):

- A resumé reflecting your education and experience.
- A written or short video response to the following questions:
  - Tell us a little bit about your personal faith and call to worship ministry.
  - Share with us what your personal philosophy of and vision for worship in the local church.

*\*If you decide to record video responses and they exceed attachment limits, please provide links to your responses on any video hosting site you prefer (Google Drive, Youtube, Vimeo, Dropbox, etc.).*